



To:
Whom It May Concern

Respected Sir/Ma'am,

PROPOSAL FOR
DEVELOPMENT OF A STATE-OF-THE ART BUSINESS MANAGEMENT WEBSITE

We are pleased to send you our interpreted brief of your requirements accompanied with a quote for the development of a state-of-the-art business management website for your esteemed company.

Please see the details in the table below:

PACKAGE	OFFER	AMOUNT
WEBSITE ONLY	<ul style="list-style-type: none">Tidy front end with static images of productsContemporary graphic design, product branding, logo creationProduct and services information is listedFuture edits can only be done by the developer via html editContact form for inquiries is includedSocial media account cross linkingContact details are providedNo shopping cart systemNo automatic check-out system – only bank transfer – payment is settled offline via phone callLive chat system providedSSL included to prevent site hackersNo dashboard for adminNo dashboard for clientsNo SMTP for mass mailing. Communication is manually initiated via Gmail or yahoo to customers	N350,000 <i>(Subject to final features selected)</i>
WEBSITE + WEBAPP	<p>Create a business management solution for client with the basic features above as well as:</p> <ul style="list-style-type: none">Front end with shopping cart systemSocial media account cross linking	N650,000 <i>(Subject to final</i>

	<ul style="list-style-type: none"> • Automatic check-out system powered by Paystack • Integrate a Live chat bot system • Create official business webmail e.g. : info@yourdomain.com • Integrate email forwarding to notify admin of inquiries on front end • Integrate secure server license SSL to secure website from hacking • Develop backend for admin team for customer follow up, newsletter sending, support, billing management, order management, customer tracking, order tracking, email management, product upload, edit, annotation, tagging, delete, • Develop backend for customer to view newsletters, send support tickets, manage their billing information, manage orders management, tracking delivery, view in-mails, view previous orders, initiate orders etc. • Integrate SMTP mass mailing system to handle bulk email send-outs. 	<p><i>features selected)</i></p>
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Note: All services described above are based on the understanding reached at the time of this quote. and will remain valid up to 15 days after this quotation. Estimated time to completion is tentatively given as three (3) weeks subject to final decisions.



CADRIGHT
GLOBAL RESOURCES

TERMS OF CONTRACT

This contract represents the business agreement reached between, **CADRIGHT GLOBAL RESOURCES LTD** hereafter referred to as **CADRIGHT & _____** hereafter referred to as **THE CLIENT**.

1.0 CADRIGHT shall *DEVELOP* the /business website of the client to integrate such features as are contemporary and requested by her and shall *manage* same for the period of this contract. (If opted for _____/ _____)

1.1 The website shall feature elements as stipulated in the table above, for the selected category.

2.0 This contract shall subsist for a period of One (1) calendar year from the date of its reaching. It is subject to renewal based on the client's instruction which shall be in writing. The service fees may be reviewed after this period to allow for circumstantial requirements at the time.

2.1 The Website shall be solely administered by Cadright Staff in conjunction with the client's I.T unit and any other relevant body or bodies that are in agreement with her.

3.0 Cadright shall not be liable for any misappropriation of funds or loss of business due to carelessness or failure to furnish her with correct and necessary data for the web-office.

4.0 Payment accruing to CADRIGHT and or the assigned online payment Merchant shall be deemed due after a notice is served. A grace period of Seven (7) Working days shall be allowed. In the event of your failure to pay the service dues as at when due, we shall not be held liable for any de-activation by the host provider and or Payment Merchant; In Such case, the client shall bear the cost of re-activation including any penalties charged by the service provider or CADRIGHT.

4.1 Also in this situation, (Cadright Global Resources) shall not be liable for any loss of business due to server down time.

4.2 Payment for ALL services **MUST** be made into the company account as provided below and teller provided for evidence purposes :

Bank: Access Bank
Account Number: 0703095945
Account Name: CADRIGHT GLOBAL RESOURCES.

5.0 CADRIGHT shall create and maintain social media accounts on the behalf of the Client, towards placement of adverts and posts as scheduled. The Client shall grant CADRIGHT access to such accounts if they already exist.

5.1 Posts and updates shall be scheduled as follows for the different categories:

Standard Business Site	-	2 posts weekly
Light-Surfer Business Site	-	4 posts weekly



Easy Manager Business Site	-	8 posts weekly
Business Pro	-	Unlimited posts weekly

6.0 All information on said website are on 'as-supplied' basis. The client understands that CADRIGHT GLOBAL RESOURCES shall not be held liable for any mis-information of the public arising from false or incorrect information presented on their website. It is therefore Client's duty to vet meticulously and advise accordingly before launch of said site(s).

7.0 Provision of Value Added Services such as free printing of web address on existing signpost, ICT trainings e.t.c are free services to be offered by CADRIGHT. They are not legally binding on this contract.

8.0 LEGAL DISCLAIMER

CADRIGHT GLOBAL RESOURCES AS A REGISTERED BUSINESS ENTITY IN NIGERIA makes no assurances whatsoever as per authenticity of information on clients' sites created by us. Clients are fully responsible for the information presented on their website(s) and have agreed in writing, to indemnify Us in the event of any mis-representation leading to any negative outcome. All information displayed is on 'As-Furnished' basis.

A client is defined as the individual, company or organisation whose products, services, programs and offers are described on a site created by CADRIGHT GLOBAL RESOURCES with their written permission.

Clients truthfully acknowledge that we do not support illegal business or educational activities of any sort to the best of our knowledge. We are not partners in any form with any of these CLIENTS.

In the event of ambiguity in this respect, a written 'Memorandum of Understanding' should suffice to prove claim of partnership in a law court.

We hope that you love our intellectual creativity and continue to strive to develop more ways to serve you better.

NB: This Legal Disclaimer is subject to periodic reviews without prior information of the CLIENT. It is the CLIENTS's responsibility to check this section of their website(s) occasionally for any reviews and to indicate where unfavourable. The absence of such indication in writing means that you are fully aware of it.

Please accept the assurances of our highest product quality and global best practice. We look forward to commencing your project soon. Thank you, Warm Regards.

Yours faithfully,

Osakwe, Anthony

For the CADRIGHT team.

